

United States Department of Agriculture



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“Transmitted via Email”

April 1, 2004

MINNESOTA BULLETIN NO. 250-4-17

SUBJECT: FNM – 2004 12th ANNUAL TRAINING CONFERENCE OF THE NATIONAL ORGANIZATION OF PROFESSIONAL HISPANIC NRCS EMPLOYEES (NOPHNCSE)

Purpose: To request nominations for attendance at the NOPHNCSE 12th Annual Training Conference.

Expiration Date: June 30, 2004.

Action Required by May 18, 2004

The 2004 12th Annual Training Conference of the National Organization of Professional Hispanic Natural Resources Conservation Service Employees (NOPHNCSE) and the Hispanic Employment Program Managers (HEPMs) training will be held in Sacramento, California on June 21-24, 2004. This year's theme is *Bringing Diversity to the Nation's Conservation Needs*.

The following attendance categories will receive approval consideration on a *government time and expense* basis: Interested employees should request approval to attend through their supervisor.

- Receiving an Award, citation or Commendation
- Receiving a Scholarship
- Presenting a Topical Paper or Poster
- Training (providing or fulfilling a training need)
- Chairpersons/Member of Committees/Task Forces
- Regional and State Representative
- Participation on Program
- HEPMs, FWPMs and other Special Emphasis Program Managers
- NOPHNCSE National Officers

Supervisors, please provide Mary Jo Polunc, Budget Officer, the names of those requesting approval to attend this meeting **no later than May 18, 2004**. A block of rooms has been reserved under NOPHNCSE group at the Holiday Inn Capitol Plaza, 300 J Street, Sacramento, CA. For reservations call 916/446-0100 or 1-800-HOLIDAY. Reservation deadline is June 1, 2004.

WILLIAM HUNT
State Conservationist

DIST: AE

The Natural Resources Conservation Service provides leadership in a partnership effort to help people conserve, maintain, and improve our natural resources and environment.

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